

2018 CGA POLICIES AND PROCEDURES



COLORADO GOLF
ASSOCIATION



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1915



Player Responsibilities – Rule 6-1 states, “The player and his caddie are responsible for knowing the *Rules* and the conditions under which the competition is to be played.” We strongly recommend all players study the *Rules of Golf*, examine the *CGA Local Rules and Conditions of Competition for CGA Tournaments and Championships* (Hard Card), and review this section prior to competing. Any player in a CGA event may request and receive from the starter, a free copy of the *Rules of Golf* and the CGA Hard Card.

Tournament Committee – The CGA Tournament Committee sets policies and procedures for CGA events. CGA members are encouraged to contact the CGA with comments and concerns about CGA competitions.

UPDATES FOR 2018

***CGA Senior and Super-Senior Ages** – Beginning in 2016, we began a year-by-year process of raising the age for Senior tournaments to 55 and Super-Senior tournaments to 65. Players who are 52 years old at the start date of any Senior tournament this year or 62 at the start date of any Super-Senior tournament will still be eligible to compete in 2018 and each year going forward. The Senior and Super-Senior age will rise each year until ultimately reaching our 55 and 65 age bracket, for Seniors and Super-Seniors, respectively, in year 2021.

CGA Super-Senior Match Play Championship – The tournament field will be restricted to 32 players. Entries will be accepted on a first come first served basis. After the defending champion is seeded as the #1 overall seed, the rest of the field will be seeded by CGA Super-Senior Player of the Year Points from 2017 and any additional CGA Super-Senior Player of the Year Points accumulated in 2018 prior to the close of registration. Players without CGA Super-Senior Player of the Year points will be seeded based on handicap index at the time registration closes.

CGA Senior Match Play Championship – The CGA Senior Match Play Championship will now strictly be a Round of 64 player bracket and there will no longer be a stroke play qualifying round. The 64-player bracket will be filled by exempt players and off-site qualifying, just as other CGA Championships are filled. This year there will be three qualifying rounds that players may sign up to play in. Seeding for the Championship will be based on a player’s status of how they gained entry into the championship. After the defending champion taking the #1 overall seed, the exempt players (see exemption sheet on the [Policies and Procedures Page](#)) will then be seeded based on the sum total of their 2017 CGA Senior Player of the Year Points List combined with their CGA Senior Player of the Year Points that have been accumulated up until the registration deadline of the 2018 season. The rest of the field (players from qualifiers) will be seeded on their score from their qualifying round. Exempt players will need to pay the initial \$200 entry fee to register for the championship. Players attempting to qualify will pay a \$90 qualifying fee and an additional \$110 for successful qualifiers into the championship.

CHAMPIONSHIP INFORMATION

Exemptions – A complete list of exemptions and exemption criteria for the 2018 season is available online [HERE](#).

Concurrent USGA Qualifiers – All applications must be sent to the USGA. Players wishing to participate in a CGA qualifier that is also a USGA qualifier must be registered with the USGA to compete in that specific qualifier. These events are first and foremost USGA qualifiers, which means all players must be trying to qualify for the national event. **There are NO EXCEPTIONS to this policy.** These qualifiers are combined as a service to players who cannot take two days off to try to qualify for both events. Player’s may qualify at separate sites, using the USGA qualifier only for the USGA event and signing up for the CGA qualifier at a separate site. This decision needs to be made prior to the close of the CGA registration.

When a USGA qualifier is being used as a CGA qualifier, the combined score from all rounds will be used to determine qualifying for the CGA qualifier.

Except for the U.S. Senior Amateur Championship, all players are required to walk, unless a waiver has been specifically granted in advance by the USGA. Players may carry their own bag or have a caddie. Parents, step parents, or guardians may not caddie during the U.S. Junior Amateur. Spectator carts are not allowed at any USGA qualifier.

For a complete list of conditions for the USGA event you are competing in, please refer to the entry blank, or the USGA website at www.usga.org.

CGA Qualifier Registration – Players may only register for one qualifier per CGA championship. If a player misses the deadline for a qualifier or fails to qualify on his first attempt, he may register for the “Last Chance Qualifier” for that Championship (when available). There will be a pre-determined number of qualifying spots available for each “Last Chance Qualifier”. If a player is a no show (has not contacted the CGA), or begins a qualifying round and then subsequently WD’s for poor play, he or she will not be issued a refund or placed in another qualifying field. He may, however, register and pay the full entry fee to play in a “Last Chance Qualifier”.

Players who register for a qualifying location where the CGA qualifying is secondary to another competition must complete the primary competition in full for the CGA qualifying to stand. If a player completes the first round of such an event and subsequently withdraws from the primary competition without reason, his or her registration into the CGA championship is subject to rejection. When a USGA qualifier is being used as a CGA qualifier, the combined score from all rounds will be used to determine qualifying for the CGA.

The CGA reserves the right to cancel qualifying for a championship if less than 10 players would be eliminated from the qualifying process. In such case, the championship field will be selected on a first come, first serve basis using the date of registration for qualifying.

Championship Alternates – Each CGA qualifying location, except “Last Chance Qualifiers”, will have at least four alternates added to the alternate worksheet for the championship. In the event a player finishes with the same qualifying score as the last alternate, the player will be awarded an alternate position even if this number exceeds four. If a player withdraws from the championship field, alternates will be admitted in rank order. The site ranking order will be posted on the championship’s information page before qualifying begins.

CHAMPIONSHIP ENTRY

Online Registration – To register for all CGA events, register online at coloradogolf.org. Entry fees will be charged to credit cards upon acceptance into an event. Players on a wait list for an event will not be charged until he/she is in the field.

General – Entry is open to any amateur golfer who is a current CGA member. Entrants must have an active GHIN number through a CGA member club, verifiable upon entry deadline.

Entries – All players, including exempt players, must apply for entry either online at www.coloradogolf.org. Player tee time information will be e-mailed at least one week prior to the tournament and posted on the CGA website. All entries are accepted until the tournament closing date deadline. Late entries may be accepted at the discretion of the CGA staff. **Entries are subject to rejection at any time** (including during the tournament) by the CGA. Reasons for rejection may include a fraudulent entry, fraudulent handicap, unbecoming conduct, or dress code violations.

Over-Subscribed Field – All CGA qualifiers are filled on a first-come, first-serve basis using the original registration date. If a player is unable to compete at the selected site because the qualifying field is over-subscribed the player will have the option of being placed on a wait list in order of entry, or being moved to another qualifying location on a space available basis.

Students – High school or college golf team members should check with their coaches and/or their leagues governing body (CHSAA, NCAA, etc.) regarding participation and the effect, if any, on their eligibility.

Handicaps – The player’s USGA Handicap Index as shown on the latest GHIN Handicap revision at the closing date of the event is used for tournament eligibility and determination of Course Handicap in net events.

Weather - The Committee, at their discretion, may cancel, delay or suspend play due to weather or golf course playing conditions. If a round is to be cancelled, emails will be sent out to all players as soon as possible after the decision is made.

CGA AGE REQUIREMENTS

Senior – A player must be *52 years of age or older as of the first day of a tournament. For those events with a super-senior category, the player must be *62 years of age or older as of the first day of a tournament. In team events, both partners must meet the age requirements to play in the Senior Flight or the team must play in the Open division. A player may qualify prior to his 52nd birthday for a championship as long as he or she is of the proper age by the start of the championship.

***See UPDATES FOR 2018 section for announcement about changes to this policy in the future.**

Mid-Amateur – A player must be 25 years of age or older as of the first day of a tournament. A player may qualify prior to his 25th birthday.

REFUNDS AND WITHDRAWALS

General – Entry fee will be refunded, less a \$10.00 service charge regardless of reason if the CGA is notified of withdrawal before the close of the entry deadline. For team events, a refund less a \$10 service fee per player will be issued if the team withdraws for any reason before the entry deadline. Players will receive a 50% refund of the entry fee if the CGA is notified after the deadline but at least two days prior to the first day of the tournament (this gives us time to contact an alternate). There is no refund after the two-day cutoff up to the start of the tournament. After the tournament has started, there is no refund for any reason. **NOTE:** Players must notify the CGA, not the host course, to receive a refund. All refunds will be sent to the person named on the entry form. Processing refunds may take up to two weeks. There is no partial refund if a player fails to advance to the next stage of any competition.

Team Events – In team competitions, if a player needs a substitute for his original partner after the field has closed, he must arrange to get the substitute. Any substitute must meet all eligibility requirements of the specified competition. The CGA must be notified of any substitutions prior to the start of the tournament.

RULES OF GOLF AND CONDITIONS OF PLAY

General – *The Rules of Golf* govern play. The *Local Rules and Conditions of Competitions for Colorado Golf Association Tournaments and Championships* (CGA Hard Card) and any site-specific *Notice to Players* will supplement *The Rules of Golf*. Host course local rules are not applicable, unless they are on the *Notice to Players*. The Committee, whose decision is final, shall settle questions. Selected policies from the CGA Hard Card are listed below.

Pace of Play – The CGA may utilize pace of play policy in all stroke play rounds of USGA events or CGA championships as authorized by Rule 6-7, Undue Delay; Slow Play. When group penalties are in effect for a qualifying or championship round, each player will receive a course specific time sheet explaining the event's policy times and parameters.

CGA Local Rule for Distance Measuring Devices – *For all CGA events, a player may obtain distance information by using a device that measures distance only. However, if, during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect his play (e.g., gradient, wind-speed, etc.), the player is in breach of Rule 14-3, for which the penalty is two strokes in stroke play or loss of hole in match play for the first offense. For any subsequent offense, the penalty is disqualification.*

Approved Medical Devices – Players wishing to use equipment for medical reasons under Exception 1 to Rule 14-3 must do so in writing to the CGA prior to the event. On site requests will be evaluated on a time available basis.

Cell Phones – A player may only use devices that do not make an audible noise. If a cell phone or makes an audible noise (including vibrations which can be heard) during the stipulated round the penalty is:

First offense – Warning.

Subsequent offense – Disqualification.

Annoying cell phone use during a stipulated round is considered unbecoming conduct and the Committee may disqualify a player under Rule 33-7 for a serious breach of etiquette and/or reject a player's entry in future events. Spectators who misuse cell phones will be asked to leave the course.

Automotive Transportation – Permitted in all CGA events except the CGA Amateur Championship. It is prohibited for players in all USGA Qualifiers except for the U.S. Senior Amateur qualifier. Any variation to this policy will be on the event's *Notice to Players*. When prohibited, the optional condition prescribed in Appendix I is in effect. Please note the definition of caddie and equipment when using carts. If a course hosting agreement requires paying cart fees, players may still walk and/or use a caddie but they will not be refunded a cart fee. All drivers must have a valid driver's license. All players, both walkers and riders, are required to maintain the pace set for the competition. Spectators are not authorized to ride in a player's cart. Only two carts will be allowed per group.

CGA Walking Only Policy – Players wishing to use a golf cart in CGA events which are walking only must submit a request, in writing, to the CGA at the time of entry and provide a statement from their medical doctor stating that they need a motorized golf cart in CGA events. **Please note** that if you intend to request a golf cart, both the request and entry into the championship must be submitted together by mail prior to the application deadline. Players will receive written notification after a decision has been made whether or not their request has been granted. **Also see: Approved Medical Devices**

Ties – Ties for first place or qualifying positions are broken by sudden death playoff as determined by the CGA or by matching scorecards as recommended in Appendix I of The Rules of Golf. In the absence of an announced policy for an event-requiring tie breaking, matching scorecards will be used (this includes all CGA qualifiers for the CGA Amateur Championship, CGA Senior Amateur Championship, CGA Match Play Championship, CGA Senior Match Play Championship and CGA Mid-Am Championship). If all options in Appendix I are used and a tie still exists, the tie will be decided by lot. If the competition has a multiple tee or shotgun start, the last nine holes, last six holes, etc., are considered to be holes 10-18, 13-18, 16-18, 18.

Score Posting – For handicap purposes, the CGA will post all applicable individual stroke play tournament scores to the GHIN Handicap service. Scores from match play or four-ball events will not be posted by the CGA.

Playoffs – When a playoff for a championship or positions into a USGA Championship of three or more players occurs, CGA Player of the Year points will be split evenly among the players within the playoff that did not win, regardless of the scores in the playoff. For qualifying positions in a USGA qualifier, all CGA Player of the Year points will be split evenly among all players regardless of playoff outcome.

Failure to Complete – In stroke play, failure by a player to return his scorecard to the scoreboard official, or withdrawal during play without notifying an official and surrendering his scorecard to that official, is considered a serious breach of etiquette and unbecoming conduct. This can result in the player being suspended from future CGA events. This also applies in match play if both players leave the course without notifying the scoreboard official of the match result.

Caddies – Players may bring their own caddie. CGA dress code, liability, conduct requirements apply to caddies. Caddies on-site must sign the CGA Caddie Liability form. Caddies are not necessarily extended all the courtesies of the host golf club. Caddies are allowed in the U.S. Junior Amateur Qualifier with exceptions – parents, step parents and guardians are not allowed to caddie (see U.S. Junior Amateur entry blank).

Dress Code – Proper golf attire is required of players and caddies on the golf course, in the clubhouse and on the grounds. Slacks and Bermuda length shorts are acceptable. Golf shirts must have a collar, and mock turtle necks are acceptable. Shoes must be worn at all times. Jeans, short shorts, cut-offs, T-shirts and tank tops are prohibited. All clothing must be in good repair. Footwear must be worn at all times, all CGA championships and qualifiers have a spikeless shoe policy (see CGA hard card). Violation may result in the player's entry being rejected.

Conduct – Code of Conduct: The CGA may reject an entry application, revoke an accepted application, expel from the tournament and/or suspend a player from future tournaments if the player engages in conduct detrimental to the integrity and image of the game of golf and/or public confidence in the CGA. Such conduct may include, but is not limited to, damage to the golf course or the player's equipment, verbal or physical abuse of spectators, officials, volunteers, staff, fellow competitors, opponents, or host course personnel, blatant or excessive profanity, disorderly behavior, failure to abide by club rules, or any other unbecoming conduct.

No Shows – Players failing to appear for their assigned tee time without notifying the CGA or host club before or on the day of a tournament may be denied entry from play in all CGA tournaments for up to one year.

Spectators – Spectators are welcome at all CGA and USGA events as long as they maintain proper golf demeanor while watching the event. This ensures all players have the opportunity to perform at their very best. Spectators should remain on cart paths or in the rough, and at least 20 yards away from players during the play of a hole. There may be no communication between spectators or players that could be deemed advice of any nature (Rule 8-1) during the round. Spectators are not permitted to ride in a player's cart, as this privilege is reserved for caddies only. For medical reasons, the Tournament Director may authorize a spectator to ride in his/her own cart during CGA events. If a spectator needs a cart for a CGA event, please contact the CGA offices directly. **Spectator carts are not allowed during USGA events.** If a spectator is riding in a player's cart, the player will be warned and asked to follow the CGA policy. If the player refuses, his or her entry will be withdrawn.

MISCELLANEOUS

Practice Rounds – Practice rounds are generally not complimentary. Before an event, each host site will establish times for players to play a practice round on a space-available basis. Please check with the host club for availability and charges.

Prizes – An amateur golfer plays primarily for the love of the game, and as a non-remunerative or non-profit making sport. Symbolic prizes such as medals, plaques or trophies are generally awarded to champions. Prize money, if given, is in the form of gift certificates

redeemable in the host club golf shop. In general, if an individual is eligible to win two prizes, he will be awarded only one prize, the one with the greatest value. Normally, merchandise prizes will be split among those tied, except in those cases where a playoff is used to determine a winner.

Photographic/Video – By submitting an application, the player agrees to allow the CGA to use the player’s photographic/video image for any CGA media related use.

Liability – By submitting an entry form and subsequently playing in a CGA event, players agree to indemnify, defend and hold harmless the CGA and its respective affiliates, directors, officers, employees, agents, and assigns from and against any and all claims, damages, liabilities and losses, including without limitation reasonable attorney’s fees and costs and expenses of litigation, arising out of any act of God, negligent act or omission of the indemnifying party in connection with this competition. Contingent upon successful entry into this tournament the participant agrees to all conditions, policies, procedures and terms set forth in this booklet.

THE CGA RULES OF GOLF COMMITTEE

Ed Mate, *CGA Executive Director*

Robert Duke, *CGA Director of Rules and Competitions*

Kate Moore, *CGA Director of Competitions*

Greg With, *CGA Rules Committee Chairman*

Leo Barabe, *Rules Official In-Charge*

Jan Fincher, *Rules Official In-Charge*

Karla Harding, *Rules Official In-Charge*

Tim Hersee, *Rules Official In-Charge*

Tom Kennedy, *Rules Official In-Charge*

Jim Magette, *Rules Official In-Charge*

Ken McGechie, *Rules Official In-Charge*

Gene Miranda, *Rules Official In-Charge*

Mike Rice, *Rules Official In-Charge*

Sandy Schnitzer, *Rules Official In-Charge*

John Sova, *Rules Official In-Charge*

Brad Wiesley, *Rules Official In-Charge*

THE COMMITTEE

The Committee for any competition consists of the designated Tournament Director, the designated Chief Official, and any member of the CGA Rules of Golf Committee at the competition or contacted by phone.